



SUBMISSIONS 2017

Founded in 2011, the Durban Gay & Lesbian Film Festival (DGLFF) is the longest running operational LGBTI film festival in Africa, and has successfully held 6 festivals so far. The 7th annual DGLFF will again take place in Durban on the east coast of South Africa, (*provisionally*) **from Friday 25 August and run until Sunday 3 September, 2017.**

As an independent platform for filmmakers from South Africa and across the world to specifically deal with issues relating to the Lesbian, Gay, Bisexual, Transgendered and Intersex (LGBTI) community, the DGLFF will showcase new and innovative motion pictures, documentaries, shorts and related productions whilst conducting workshops, debates and talks on past LGBTI movies, productions processes, film writing and how the visual medium affects and is affected by the pink community across the world.

Special emphasis is placed on Durban and KwaZulu-Natal filmmakers, especially those that deal with human rights and issues of human sexuality in their work. This will not exclude by any means individuals and stories from mainstream cinema, but will allow the LGBTI community to celebrate and explore ideas, concepts and tales of resonating interest with them.

Talent discovery and skills development have been hallmarks of many international film festivals and the DGLFF will endeavour to work with experienced hands to help nurture and provide opportunity to young filmmakers, allowing them to gain exposure, network with producers, directors and writers and ultimately gain confidence to take flight. The festival is unique in Durban, hosting friends and colleagues from across South Africa and globally, with a shared interest in LGBTI issues and pink product development. The festival seeks to create a reputation for launching LGBTI themed motion pictures to the South African public.

- *Note: The DGLFF is in no way directly affiliated with the long-running Durban International Film Festival (DIFF). We maintain a working relationship with the DIFF and liaise with them from time-to-time in providing LGBTI material and exceptional films for their consideration.*

2017 REQUIREMENTS:

- ➔ **SUBMISSION DEADLINE IS WEDNESDAY, 31 MAY 2017.** *Late submissions may be considered.*
- ➔ Only on-line submissions and screeners will be accepted for preview.
- ➔ As part of the DGLFF greening strategy, please **DO NOT** send master tapes or DVDs.
- ➔ Works submitted in languages other than English must be subtitled in English.
- ➔ You will be notified of final programming decisions after Friday, 16 June 2017.
- ➔ All preview screeners will be added to the DGLFF internal archives.
- ➔ Due to budgetary constraints the DGLFF will **NOT** return any physically submitted screeners or material.

- IF YOU ARE SENDING MATERIAL FROM OUTSIDE SOUTH AFRICA, PLEASE INDICATE ON THE OUTSIDE OF THE PACKAGE FOR FESTIVAL PREVIEW, NO COMMERCIAL VALUE OR YOU MAY BE REQUIRED TO PAY CUSTOMS DUTIES.
- DO NOT SEND WORK VIA ANY COURIER THAT CHARGES CUSTOMS FEES WHICH THE FESTIVAL WILL NOT PAY, AND YOUR SUBMISSION WILL BE RETURNED.
- **There is no submission fee for films submitted.**
- By submitting your production, you permit that DGLFF to market your film under the auspices of the DGLFF and provide external reviewers the opportunity to preview the material submitted.
- You further indemnify the DGLFF, its associates, staff and volunteers from any claims, commercial or otherwise, arising from the direct or indirect selection, inclusion, use and promotion of your production.

Please include the following info and documents with each submission:

- A link (with password where required) to an online screener via Vimeo or related website.
- Completed and signed submission form; digitally completed and emailed forms acceptable.
- 300dpi high quality press B&W and/ or colour stills. Images should be emailed ONLY a few at a time, **however we strongly recommend using a file sharing service that the DGLFF can easily download stills from** – remember to provide suitable captions for each picture and PLEASE ENSURE that each image is appropriately named/catalogued.
- **Synopsis/ press kit.** (If it is a non-English language, please send press materials in English)

IMPORTANT - Please note further:

- **Productions will not be paid screening fees however it is understood that certain titles fall under distribution agreements. The DGLFF will consider such screening fees on a case-by-case basis, should we have sponsorship.**
- Rough-cuts & works-in-progress may be submitted for consideration ONLY IF final finished exhibition copies will be ready by Friday 28 July 2017, three weeks prior to the Festival opening.
- Productions included in our 2017 Official Selection will be notified by email.
- Exhibition copies should ideally be made available [in the following order of priority, per our greening policy] as either:

- a high-resolution online file for download;**
- some streaming services may also be considered; *only then***
- may be in DVD or BluRay disc format** (PAL or NTSC - but MUST be correctly labeled).

- The DGLFF will not return any Exhibition Copies and these will remain in our library archive.
 - The DGLFF operates a very small budget and focuses on producing the best possible showcase for your films within the South African marketplace.
 - Selected films may be further considered for South African/African distribution rights. It is here that a production can look forward to securing a sales agreement via the DGLFF.
 - The DGLFF cannot accept any responsibility for submitted material either lost or damaged in transit. Upmost care will however be taken to ensure that your submitted material is well handled.
 - Officially Selected films screening for the first time at DGLFF may be eligible for Festival, Audience and Jury Awards and permit the DGLFF to market/publicize any such awards to the public.
 - Once a film is submitted for selection and subsequently is selected, it may not be withdrawn without due cause.
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Hosted Directors / Producers / Actors:



A key component to growing the DGLFF is having talent sharing knowledge and expertise within the auspices of the Festival. The DGLFF is becoming renowned as a filmmaker's festival, and folk from across the world are connecting at our humble festival, making lasting friendships and finding new collaborations for work.

- Virtually any interested party whose production has been selected may apply to the DGLFF to be a guest.
- **Interested parties are encouraged to seek travel plans to South Africa at their own account.**
- The DGLFF will seek to work with local tourism partners to offer discounted accommodation and/or travel packages.
- Any hosted directors/producers/actors are encouraged to extend their stay by perhaps a week prior to or after the DGLFF so as to enjoy local safari and related tours – we will endeavour to provide sponsored tours as much as possible. Note that we recommend consideration of the following:
 - ✓ Arriving at least two days prior to the official DGLFF opening Friday 18 August 2017
 - ✓ Staying on after the official closing Sunday 27 August 2017
 - ✓ Spending at least 4-5 days on a pre- or post-Festival tour that can include safari, beach, cultural and historical tours with reputable tour guides and with good facilities.
- Accommodation provided would be on a bed and breakfast basis. All other meals and beverages will be for the guest's account.
- **Visas and necessary travel insurance will be the responsibility of the hosted guest.**
- Please note that currently foreign visitors can take advantage of very favourable currency exchange rates and will therefore find Durban, and South Africa, an affordable and pleasant destination.
- We have good working relations with a number of foreign embassies and some have in the past few years supported the travel and accommodation expenses of selected guests. Please make sure to enquire of your eligibility and the DGLFF will support such applications for your national funding as best we can.

If you are interested in attending, please ensure that you fill out the last section of the application form.

2017 FESTIVAL ENTRY FORM

(Please type or print clearly - You need to return these 2 pages and by email ONLY)

BASIC FILM INFORMATION

Film Title (preferred in catalogue):										
Title in original language (if applicable):										
Director(s) :										
Producer(s):										
Year of Completion:			Country of Origin:							
Running Time in Min:			Distributor (if appl.):							
Subtitles?		Yes:	No:	Language(s) featured:						
<ul style="list-style-type: none"> Please note that non-English films MUST have subtitles where non-English language is used to be eligible for selection 										
Work-in-progress?			Est. Date Completion:			(if applicable)				
<ul style="list-style-type: none"> Works-in-progress MUST be slated for completion by Friday, 28 July 2017, three weeks prior to DGLFF opening to be eligible for selection 										
CATEGORY (please tick/select applicable):										
Feature Film (60min+)		Feature Documentary (60min+)			Documentary (up to 60min)			Short (less than 60min)		
Narrative:		Doccie:		Experimental:		Animation:		Other:		
If 'Other' please explain:										
SUBJECT OF THE FILM (please tick/select applicable):										
Gay:		Lesbian:		Bisexual:		Trans:		Other:		If Other, please state:
If you are submitting a feature length NARRATIVE or DOCUMENTARY film, is this the filmmaker's FIRST feature?								Yes:	No:	
How did you learn about the Festival?										
<ul style="list-style-type: none"> Please provide pertinent or additionally interesting information about the Director(s) (optional): 										

SHORT, ONE SENTENCE SYNOPSIS OF THE FILM (please describe the film, carefully, in 30 words or less -- this is very important for us):

EXHIBITION SPECIFICATIONS

PRODUCTION FORMAT:														
35mm		16mm		Super 16mm		Super 8mm		HD		MiniDV		Beta SP		Other:
EXHIBITION FORMAT:														
VIDEO:	Digital HD File		Stream		DVD PAL		DVD NTSC		BluRay PAL		BluRay NTSC			
VIDEO SPECS (check all that apply):		Progressive		Interlaced		1080		720		640				
FRAME RATE (for exhibition):		23.98 fps		25 fps		29.97 fps		50 fps		60 fps				
COLOUR (for exhibition):		Colour		B&W		Col+B&W								
SOUND (for exhibition):		Mono		Stereo		Dolby		SR		Other:				
ASPECT RATIO (for exhibition):			1.33	4:3	16:9	1.85	Letterbox	2.35/Scope	Anamorphic					

If accepted for Official Selection in the DGLFF, this Festival screening would be the... (please tick/select all that apply):				
World Premiere:		African Premiere:		South African Premiere:
				Durban Premiere:
Has the Film been screened and/or broadcast before?		Yes:	No:	If YES, please provide us recent details (when, where):
If the Film was screened previously, did it receive any accolades/awards?		Yes:	No:	If YES, please summarise (when, what):
Has or will the Film be available in its entirety on television or online?		Yes:	No:	If YES, please summarise (when, where):
Do you want your film considered for distribution by the DGLFF within the African / South African market?			Yes:	No:
PRIMARY CONTACT (all Festival business correspondence will be with this person):				
Contact Name:				
Contact's Relation to Film (please tick which is applicable):		DIRECTOR:	PRODUCER:	DISTRIBUTOR:
Contact Telephone Number:		Postal Address:		
Contact Mobile ¹ Number:		< Please indicate if primary contact is on WhatsApp: []		
Contact Fax Number (if appl.):				
Contact Skype™ Address:		Country:		
Contact Twitter™ Handle:				
Contact Email Address:				
Production / Distribution Company Name (if applicable):				
Production / Distribution Company Website Address ("):				
DIRECTOR'S CONTACT (if different from the primary contact): -- are we able to make reference to the Director's social media: Yes () No ()				
Director(s) Name(s):				
Director(s) Nationality				
Director(s) Contact Number:				
Director(s) Email Address:				
Director(s) Twitter™ Handle:				
Director(s) Skype™ Address:				
Director(s) Instagram™ Handle:				
Director(s) Facebook™ Page:				
FILM'S ONLINE INFORMATION:				
Film's Official Website Address:				
Film's Official Trailer URL:				
Film's Official Facebook™ Page:				
Film's Official Instagram™ Acc:				
Film's Official Twitter™ Handle:				
Film's Official #searchwords:				
<i>This section is for those filmmakers/representatives/ looking to attend the Festival as guests, or to explore being hosted to attend by funders</i>				
Do any of the filmmaker(s)/actors have interest in attending the Festival?		Yes:	No:	In total, how many people?
Please list those interested. The Festival itself does NOT have a hosting budget; however some Embassies can fund guests to attend. We can try assist guests to approach their governments/funders to cover flights/accommodation. Please indicate thus self-funded or funded in the table below. Please note that there is a favourable currency exchange rate in travel to South Africa, and we will seek to find discounted accommodation for self-funded guests with our tourism partners. Food and beverages will be own account.				
Prospective Guest's Name:	Relation to Film:	Nationality:	Self-fund?	Seeks Funding?

Please be sure to notify us of any contact/information changes!

ENCLOSURE CHECKLIST:

- ➔ **Entry Form signed and/or completed - emailed back to DGLFF**
- ➔ **Photos and Electronic Press Kit (if available) - emailed link to file-sharing online**
- ➔ **Preview online screener link with password**

Terms of Submission Agreement

1. **I agree that the film will not incur any submission fees nor will I charge any screening fees for selected exhibition of the work, up to 2x such exhibitions in Festival. Only where agreed to separately and in writing with the Festival will any screening fee be charged.**
2. I permit the DGLFF to retain an electronic copy of this work for a non-circulating Festival archive.
3. I give the DGLFF permission to use up to 3 minutes of footage and photographic stills from the work for broadcast, web publication or other promotional purposes. *The DGLFF will be notified in writing of any press or photo restrictions.*
4. I give the DGLFF permission to make online links to and/or DVD copies of the work for press purposes only. *The DGLFF must be notified in writing of any press restrictions.*
5. Where the film has been submitted digitally, I agree to send a high resolution exhibition file via download link to the DGLFF. I agree that where a hard copy DVD/BluRay disc is submitted, I do not expect the DGLFF to return the copy and it will remain in DGLFF archive.
6. If accepted to the Festival, I agree to NOT have a full copy of the film available online prior to the DGLFF screening, without previously notifying the DGLFF of this case.
7. I am legally authorized to enter this film in the Durban Gay & Lesbian Film Festival and agree that, if accepted, an acceptable exhibition format will be made available for exhibition during the Festival. I further warrant that the DGLFF is entitled to exhibit the film per these terms of submission herein.
8. I hold the Festival harmless from damage to or loss of the work during shipping to, from and/or sharing with the Festival.
9. I certify that I have read, understood and complied with all the Festival regulations and terms of submission and I further understand that conditions of entry, festival dates or other details may change with suitable notice provided to me.

AUTHORISED SIGNATURE**:		DATE OF SIGNATURE:	
FULL NAME:			
RELATION TO FILM:			

****This form will be accepted if digitally signed; or where filled in with name and EMAILED as such to the DGLFF**

FESTIVAL USE ONLY:

FILM RECEIVED BY:	
DATE OF OFFICIAL SUBMISSION:	
WAS THE FILM OFFICIALLY SELECTED?	
DATE OF OFFICIAL SELECTION:	
NOTES:	